

Community Grant Application

The Immanuel Vision Foundation awards community grants annually in May. The deadline for submission of completed applications is March 31, 2018. Applications submitted after the stated deadline will not be considered and the Applicant will be notified in writing by US Mail of the disqualification. Notification of all approved grant decisions will be sent in writing by US Mail no later than May 31, 2018.

The grant application consists of four sections:

1. General Information

- a. Organization
 - (Name, address, phone number, website address, etc.)
- b. Contact
 - (Primary staff person responsible for this grant project / program and contact information)
- c. Request
 - Total project / program budget:
 - Funds available for the project / program:
 - Amount of this grant request:
 - Applicant's current annual expense budget:

2. Program Proposal (two page maximum)

- a. Describe the Applicant's mission (in detail) including the population it serves, its geographic area of operation, current programs, and related activities
- b. Describe the project or program for which the Applicant seeks funding. Include needs, objectives, timeline, included service areas, and / or population to be served.
- c. Explain how this project / program will contribute to Applicant's overall mission.
- d. Describe plans to continue or enhance this project / program.
- e. Describe Applicant's project / program evaluation process.

3. Financial Information

- a. A detailed budget for the proposed project or program.
- b. List grants and funding commitments received to date, sources and amounts.
- c. Applicant's two most recent annual reports.
- d. Applicant's two most recent year-end balance sheets and financial statements.
- e. Applicant's two most recent financial audits, if required. If your organization size does not require / warrant a formal audit, Applicant shall provide the most recent internal financial report.
- f. A copy of Applicant's most recently filed Form 990, if require by IRS guidelines.

4. Additional Attachments

- a. A copy of Applicant's current 501(c)(3) IRS Letter of Tax-exempt Determination.
- b. A list of Applicant's board members including their board position, employer and job title (if applicable), and contact information.
- c. Contact information for three individuals knowledgeable about this project or program but not directly affiliated with the Applicant organization.

Completed application and supporting documents must be submitted in a hard copy format and mailed to:
Immanuel Vision Foundation | 1044 North 115th Street | Suite 500 | Omaha, Nebraska 68154

Please note:

- Funds received from the Foundation are limited in use for the intended purpose of the grant.
- Scheduled site visits may be made to organizations that have submitted complete proposals.